



Individual Approval Reporting Form

IIDA Education 222 Merchandise Mart Suite 567 Chicago, IL 60654

Phone 888 799 IIDA (4432) Fax 312 467 0779

Complete this form online and e-mail to epadilla@iida.org

Name

IIDA Member Number

Name of Firm

Phone

Address

Fax

City, State, Zip

IIDA Chapter/City Center

Email

Date of course completion

Title of Course

Instructor

Sponsoring organization/company

Course location (City/State)

Total hours of instruction (CEU amount)

Round down to the nearest hour—exclude breaks, lunches, and introductions.

Subject Code

See Subject Code Index included with this form.

Instructional Methods Used

- Lecture only
- Distance Education
- Workshop
- Panel/Roundtable
- Lecture with multi-media
- Other (please specify)

List the learning objectives you brought to this program and what professional insight you hoped to gain from attending.

Why do you feel this program should qualify for CEU credit for an interior design professional?

What did you gain from this experience?

How will you apply what you have learned to your daily practice as an interior design professional?

IDCEC SUBJECT CODE
INDEX

1. THEORY & CREATIVITY

1. Color
2. Design Creativity
3. Human Factors/Ergonomics
4. Psychology

2. INTERIOR DESIGN

1. Universal Design
2. Design Processes
3. Design Trends
4. Furniture Design & Materials
5. Future Issues
6. Interior Plantscaping
7. Interior Signage and Graphics
8. Lighting Design
9. Programming & Planning
10. Space Planning
11. Special Populations
12. Sustainable and/or Environmental Design

3. INTERIOR DESIGN EDUCATION

1. Not Used
2. Instruction
3. Research
4. Theory

4. DESIGN SPECIALTIES

1. Corporate/Office
2. Governmental
3. Hospitality
 - Clubs, Hotels, Restaurants
4. Industrial
5. Institutional
 - Detention/Correction
 - Educational/Day Care
 - Hospital
 - Religious
 - Retirement
6. Retail/Store Planning
7. Residential
8. Not Used
9. Specialty Miscellaneous
 - Fitness/Spas
 - Kitchens/Bathrooms
 - Halls, Theatre, etc.
10. Not Used
11. Not Used
12. Not Used
13. Facilities Management
14. Historic Preservation/ Adaptive Reuse
15. Healthcare

5. TECHNICAL KNOWLEDGE

1. Acoustics
2. Audio Visual
3. Bldg. Construction & Materials
4. Ceiling Treatments
5. Electrical & Telecommunications
6. Energy Efficiency
7. Finite Resources & Uses
8. Floorcoverings
9. HVAC
10. Interior Environments & Indoor Air Quality
11. Lighting
12. Millwork/Cabinetry
13. Paints
14. Plumbing
15. Security Systems
16. Textiles
17. Wall Coverings
18. Window Coverings
19. Ergonomics

6. CODES & STANDARDS

1. Barrier Free/ADA
2. Building Codes
3. Fire Safe Design
4. Testing Standards

7. COMMUNICATION SKILLS

1. Computer Systems and Applications
 - Accounting
 - CAD
 - Project Management
 - Facilities Management
 - On-Line Training
2. Graphic
3. Oral
4. Written/Presentation
5. Multi-Media Presentation

8. BUSINESS & PROFESSIONAL PRACTICE

1. Contract Documents
 - Specification Writing/Working Drawings
- *2. Design Practice Management
 - Client Relations
 - Consultant Relations
 - Contractor Relations
 - Facility Management Relations
 - Financial Management/ Budgeting
 - Managing & Motivating Designers
 - Marketing & Public Relations
 - Professional Fees & Compensation
3. Ethics
4. Legal Issues
 - Legal Contracts
 - Professional Liability/Insurance
- *5. Personal & Professional Development
6. Project Management
 - Bidding & Negotiating/Cost Estimating
 - Construction Supervision/ Installation
 - Post Occupancy Evaluation
7. Proposals

9. HISTORY & CULTURE

1. Architecture
2. Decorative Arts
3. Not Used
4. Interior Design
5. Travel Study
6. Culture

*Subject codes **8.2 & 8.5** are not eligible for **Health Safety Welfare credit**; all others are.